

HOUSING IN MOTION

AGENDA *At A Glance*



Sunday, September 21, 2025

8:30 am - 1:30 pm: Scholarship Golf Tournament
2:30 - 5:30 pm: Registration
2 - 4 pm: Exhibitor Setup
2:30 - 3:30 pm: KHA Board Meeting
2:30 - 3:30 pm: TAHRA Board Meeting
4 - 5:30 pm: Opening Session
5:30 - 7 pm: Welcome Reception with Exhibitors

Monday, September 22, 2025

7:30 am - 12 pm: Registration
7:30 - 8:30 am: Continental Breakfast with Exhibitors
8:30 - 10 am: Breakout Sessions
10 - 10:15 am: Refreshment Break with Exhibitors
10:15 - 11:45 am: Breakout Sessions
12 - 1:30 pm: KHA / TAHRA Business Meetings Lunch
1:45 - 3:00 pm: Breakout Sessions
3 - 3:15 pm: Refreshment Break with Exhibitors
3:15 - 4:30 pm: Breakout Sessions
Evening on Your Own

Tuesday, September 23, 2025

7:30 - 10 am: Registration
7:30 - 8:30 am: Continental Breakfast with Exhibitors
8:30 - 10 am: Breakout Sessions
10 - 10:15 am: Refreshment Break with Exhibitors
10:15 - 11:45 am: Breakout Sessions
12 - 1:30 pm: Scholarship Luncheon
1:30 pm: Exhibitor Tear Down
1:45 - 3:00 pm: Breakout Sessions
3:00 pm: Dollywood Event

Wednesday, September 24, 2025

8:30 - 10:00 am: Closing Session with Breakfast Buffet
Small Agency Focused Panel Discussion

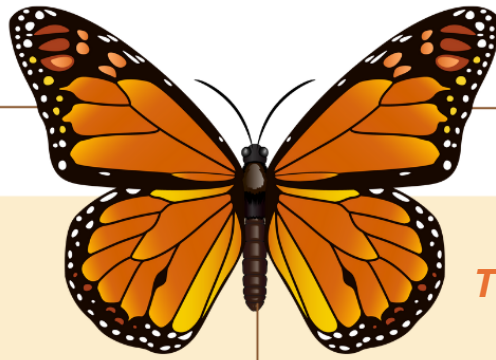


TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS



EMPOWERING. COLLABORATIVE. INNOVATIVE.





TENTATIVE TOPICS

HCV (Housing Choice Voucher)

- HOTMA for HCV
- NSPIRE-V
- Maximizing Housing Choice Voucher Utilization: Strategies for Engaging Landlords and Building Community
- Portability / Initial Billing / VASH
- Effectively Working with Other Agencies for Project-Based Vouchers: Maintaining Waitlists, Who Does What?
- Document Retention: How Long To Keep Files for Admin / SEMAP / 5-Year Plan
- PIC / EVIMS VMS and Online Systems

PH (Public Housing)

- Managing a Small Agency with Limited Staff – Wearing Multiple Hats
- What is HUD Compliance Review / File Management
- HOTMA Compliance Simplified!
- Eviction & Termination Procedures
- Document Retention: How Long To Keep Files for Admin / 5-Year Plan
- How to Develop and Utilize Reserves
- Work requirements for residents

Commissioners

- Welcome Aboard: Setting up New Commissioners for Success
- Building Bridges: Strengthening Communication and Collaboration for Commissioners
- Reports, Red Flags, and Real Talk: What You Need to Know to Monitor Agency Performance
- Perks, Pitfalls & Political Pickles: Ethics for Housing Commissioners
- Motions, Manners & Mayhem: Respectful, Results Oriented Board Meetings
- Follow the Money...Without Falling Asleep: Understanding Housing Authority Financial Documents

Finance

- Finance 101: Understanding the Numbers Behind Housing Authority Operations
- Budget and Procurement: Building a Strong Financial Foundation
- Demystifying FDS
- Audit Update What's New This Year
- Moving to Work and How to Account for It!
- Non-Profit Organization: How to Create & Why
- RAD Conversion & Reporting: What You Need to Know Before and After the Transition

Leadership

- How to Have the Hard Conversation about Accountability-a coaching approach, so you won't sound like your Mother!
- How to Communicate Through the Generations
- "Converting" the Team
- Accepting the Leadership Challenge: The Five Leadership Practices That Turn Pretty Good Managers into Great Leaders
- Accepting the Leadership Challenge (continued)
- Reducing the Paper Footprint in the Age of AI



TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS



Toni Blake
Keynote Speaker

WINGS



O F P O S I T I V E C H A N G E

Because one single empowering moment can redirect your course
and shift your life & work toward positive change.

Join us during the
Opening Session to hear
internationally renowned
speaker **Toni Blake**
deliver an inspiring and
energizing keynote that
will set the tone for our
time together.

Dollywood

DOLLYWOOD PICNIC ADVENTURE!

Join us for an unforgettable afternoon at Dollywood as part of the TAHRA & KHA Annual Conference! After the last session, hop aboard the free conference shuttle (just show your hotel room key) and head to the park for food, fun, and fellowship at the Blue Ribbon Pavilion—a perfect way to wrap up a great day!

- Picnic starts at 5:00 PM
- All guests age 4 and older will need a valid Dollywood ticket
- Transportation is FREE with your room key
- Guest tickets must be pre-ordered by **August 20, 2025 – no tickets sold onsite!**

Pack your appetite and your sense of adventure—we're headed to the Smokies for an evening of good eats and great company!





 **STAY WHERE THE ACTION IS: DOLLYWOOD'S**

HEARTSONG LODGE & RESORT

 **Location:** 1210 Dollywood, Resorts Blvd., Pigeon Forge, TN, 37683

 **Group Block Name:** KY/TN Housing Conference

 **Dates:** September 21-24, 2025

[Click here to book online](#)

 **(800-DOLLYWOOD / 800-365-5996)**

Press 2, then 1 to skip intro



TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS

SEPTEMBER 21 - 24, 2025

Dollywood's HeartSong Lodge & Resort

1210 Dollywood Resorts Blvd.

Pigeon Forge, TN 37863

"Transformation is not just coming - it's already here"

1. Contact Information

☐ *This is my first TAHRA & KHA Conference*

First & Last Name

Agency

Address

City, State, Zip

Phone Number

Attendee's Email

Title

Each registered/paid member or paid affiliate member of the organizations (TAHRA/KHA) is eligible to receive a complimentary ticket to attend Dollywood in Pigeon Forge on Tuesday, September 23rd. You will be provided a complimentary ticket for park admission, which includes a picnic buffet at the Blue Ribbon Pavilion at 5 PM. You will have to pick up and sign for your own ticket at the registration desk located in the Heartsong Foyer NO LATER than Tuesday at 1 PM.

If you have a guest needing a ticket to Dollywood, please fill out the attached form and mail the form and check for \$80.00 to Kentucky Housing Association P.O. Box 1322 Eddyville, KY 42038.

Pre-orders for tickets must be made NO LATER than **August 20, 2025**. No tickets will be for sale on site.

☐ I plan to attend Dollywood Event

☐ I need a guest ticket for Dollywood

☐ Myself or my guest is a Dollywood Annual Pass holder

2. Conference Registration Fees

*Disclaimer: Early bird registration is available until **August 20, 2025**. After this date, the registration fee will increase by \$25*

☐ Member Rate: \$500

☐ Member Guest: \$300

☐ Non-Member Rate: \$550

☐ Non-Member Guest: \$325

A check in the amount of \$_____ is enclosed.

Cancellation and Refunds: To receive a refund of your registration fees, written notice of cancellation must be received no later than August 20th; a \$50 cancellation fee will be assessed. Cancellations received after this date will not be refunded. **No exceptions will be made.**

Photo/Media Release: By registering, you consent to the use of any photos or recordings taken during the event for promotional purposes.

Special Dietary Restrictions: _____

RETURN COMPLETED REGISTRATION FORMS AND CHECK BY MAIL TO:

Kentucky Housing Association

P.O. Box 1322

Eddyville, KY 42038

**SEPTEMBER 23, 2025****GUEST REGISTRATION FORM ONLY**

TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS

"Transformation is not just coming - it's already here"

If you plan to bring a guest and need a ticket for them to the Dollywood Event, please fill out this form, include check for \$80.00 and mail check and form to Kentucky Housing Association, P. O. Box 1322, Eddyville, KY 42038 NO LATER than August 20, 2025.

Name: _____

Guest of: _____

Housing Authority of: _____

Address: _____

Phone Number: _____

Check Number: _____ Amount \$80.00

Pre-order of ticket must be made NO LATER than August 20, 2025. No tickets will be sold after August 20th and will not be sold on site at conference.

(For official use only) Received date: _____ Amount: _____

**ONE DAY
ADMISSION****065187**

123456789012



TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS

SEPTEMBER 21 - 24, 2025

EXHIBITOR REGISTRATION FORM

Dollywood's HeartSong Lodge & Resort

1210 Dollywood Resorts Blvd.

Pigeon Forge, TN 37863

"Transformation is not just coming - it's already here"

Booth Registration Fee: \$500.00
 (Booth, 1 Rep)

☐

Total Amount Enclosed
 \$ _____

Will you be providing a prize
 donation for the drawing?

☐ Yes

☐ No

Additional Reps: \$250.00
 (Exhibitor, Professional, or Spouse)

☐

☐ I will participate in the Dollywood Event 9/23 and need ____ Ticket(s)

Name you desire on booth sign

Company Name

Address

Email

City, State, Zip

Phone Number

Contact Person

Signature of Company Representative

Name(s)/Title(s) of Attendees: _____

Cancellation and Refunds: To receive a refund of your registration fees, written notice of cancellation must be received no later than August 20th; a \$50 cancellation fee will be assessed. Cancellations received after this date will not be refunded. **No exceptions will be made.**

Special Dietary Restrictions: _____

RETURN COMPLETED REGISTRATION FORMS BY MAIL TO:

Jeff Green

Tennessee Valley Housing Services

P.O. Box 497 Morristown, TN 37815

Please make check payable to Kentucky Housing Association

Conference and registration information

is on KHA and TAHRA websites

www.kyhousingassn.com and www.tahranet.org

EXHIBITOR AGENDA

September 21, 2025

2 – 4 pm: Move In

5:30 – 7 pm: Exhibitor Reception

September 22, 2025

7:30 - 8:30 am: Continental Breakfast with Exhibitors

10 – 10:15 am: Break with Exhibitors

3 – 3:15 pm: Break with Exhibitors

September 23, 2025

7:30 – 8:30 am: Continental Breakfast with Exhibitors

10 – 10:15 am: Break with Exhibitors

1:30 pm: Exhibitors move out



TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS

SEPTEMBER 21 - 24, 2025

SPONSORSHIP OPPORTUNITIES

Dollywood's HeartSong Lodge & Resort

1210 Dollywood Resorts Blvd.

Pigeon Forge, TN 37863

"Transformation is not just coming - it's already here"

Platinum Sponsorship: \$1,000.00 ☐

Featured ad in Event App (prime placement), Full-page ad in Tales of TAHRA (4 issues) and Poster recognition at Spring Workshop

Gold Sponsorship: \$500.00 ☐

Ad in Event App and ½ page Ad in Tales of TAHRA (2 issues)

Silver Sponsorship: \$250 ☐

Ad in Event App and ¼ page Ad in Tales of TAHRA (1 issue)

Keynote Speaker Sponsorship: \$4,000 ☐

Exclusive recognition during opening session, Logo on Event App landing page, Option to introduce keynote speaker and Recognition on Spring Workshop signage

Dollywood Sponsorship: \$10,000 ☐

Recognition on picnic signage & app, Free vendor booth + 2 registrations, Shout-out during event announcements and Great exposure at a high-energy, high-traffic event!

Sponsorship commitments must be submitted by August 20, 2025 to be placed in the Conference App

Company Name

Contact Person

Address

Email

City, State, Zip

Phone Number

Signature of Company Representative

RETURN COMPLETED REGISTRATION FORMS BY MAIL TO:

Jeff Green

Tennessee Valley Housing Services
 P.O. Box 497 Morristown, TN 37815

Please make check payable to Kentucky Housing Association

Conference and registration information is on
 KHA and TAHRA websites:
www.kyhousingassn.com
www.tahranet.org



TAHRA & KHA
2025 ANNUAL CONFERENCE
HOUSING IN MOTION
SMALL CHANGES, POWERFUL TRANSFORMATIONS

6th Annual Kentucky/Tennessee Scholarship Golf Tournament
SUNDAY, SEPTEMBER 21, 2025

GOLF REGISTRATION FORM ONLY



Gatlinburg Golf Course, Gatlinburg, TN

Join us for a fun round of golf with your peers and help raise money for a great cause on a great golf course!

Format: Four Person Scramble
Entry Fee Includes 18 Hole Green Fees and Cart
Closest to Pin and Longest Drive Contest
Awards will be given at golf course and winners announced

When: Sunday, September 21, 2025 8:30 a.m.

Where: Gatlinburg Golf Course
520 Dollywood Lane
Pigeon Forge, Tennessee 37863

Cost: \$110.00 per player includes golf cart, awards, lunch
Additional charge for Mulligan's

Registration Deadline: August 20, 2025

Name _____ **Title** _____

Housing Authority/Company _____

Address _____

City _____ **State** _____ **Zip Code** _____

Phone _____ **Fax** _____ **E-Mail** _____

Average Score for 18-hole course _____

Please mail completed form and payment to:

Covington Housing Authority

c/o Christi Billings

P. O. Box 88

Covington, Tennessee 38019

PLEASE MAKE CHECK PAYABLE TO: TAHRA



6th Annual Kentucky/Tennessee Scholarship Golf Tournament
SUNDAY, SEPTEMBER 21, 2025
GOLF TOURNAMENT SPONSORSHIP FORM

Gatlinburg Golf Course, Gatlinburg, TN



We welcome all companies, individuals and/or housing authorities to sponsor various golf tournament activities. All proceeds go to the Scholarship Funds and will be recognized with signs and in the final program if received by September 5, 2025.

Hole Sponsor	<input type="checkbox"/>	\$100 per hole
Lunch Sponsor	<input type="checkbox"/>	\$250
Beverage Sponsor	<input type="checkbox"/>	\$250
Snack Sponsor	<input type="checkbox"/>	\$250

Name _____ Title _____

Housing Authority/Company _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Fax _____

E-Mail _____

Please mail completed form and payment to:

**Covington Housing Authority
c/o Christi Billings
P. O. Box 88
Covington, TN 38019**

PLEASE MAKE CHECK PAYABLE TO: TAHRA