

## FINANCE DIRECTOR

The Ripley Housing Authority (RHA) seeks an experienced individual to serve as its Finance Director to oversee its Fiscal Operations.

The Finance Director will be responsible for maintaining and reviewing the Authority's day-to-day finances, overall budget, long-term financial planning, HUD reporting and auditing, accounting practices, and managing RHA's investment portfolio. Areas of responsibility include accounts payable, accounts receivable, general ledger, payroll, rent collections, purchasing, financial controls, Management Information Systems, and ensuring compliance with HUD reporting procedures and requirements.

Qualifications: Graduation from an accredited four-year college or university with a B.A. (B.S.) Degree in Accounting or closely related field. Three to five years accounting experience with two years in public housing, non-profit or other public agency accounting and at least two years supervisory experience. Knowledge of GAAP and GASB accounting procedures and HUD accounting practices for capital funding, grants, tenant accounts receivable, performance funding and operating subsidy; knowledge of Public Housing and other federally assisted housing programs, excellent organizational, interpersonal and decision-making skills, and supervisory experience or any equivalent combination of education and experience. RHA provides a competitive salary and above average benefits.

Applications and detailed job descriptions are available upon request, email [jjones@ripleyha.net](mailto:jjones@ripleyha.net). All interested, qualified applicants should submit an application, cover letter, resume, and three professional references to: Justin Jones, Executive Director, Ripley Housing Authority, 101 Northcrest Street, Ripley, TN 38063. Applications must be in by May 31, 2018. RHA is an equal opportunity

